

Minutes of the Internal Quality Assurance Cell (IQAC) Council Meeting held on 22nd March 2019 at 3 pm at the Board Room, Central Block, CHRIST (Deemed to be University), Bangalore.

In the Chair: Dr Fr Abraham V M , Vice Chancellor

Members Present

Members as per the attendance list were present.

Leave of Absence

Leave of absence was received from the absentee members

The meeting began with a silent prayer. The Chairperson welcomed the members and the invitees. Having confirmed the quorum he started the meeting. Prof. Joy Paulose, Director, IQAC presented the agenda of the meeting.

Matters on the Agenda

1. To consider and approve the minutes of the meeting held on 07 December 2018 and to consider matters arising thereon.

The minutes of the meeting of the IQAC held on 07 December 2018 as circulated with the Notice as Annexure A was duly reviewed.

1. Prof. Joy Paulose proposed 'Teacher Ethics: Revisiting our Conscience' as the theme for the Faculty Development Programme – I (2019). Prof. Chandrasekaran, Personnel Officer asked whether Research has been emphasized in the Faculty Development Programme. Prof. Joy Paulose replied that much attention had been seriously initiated on research during the previous FDPs, hence the present FDP will focus on Teacher Ethics. Prof. Johny Joseph, Controller of Examinations asked whether Behavioral Ethics is considered for this FDP. Registrar replied that Behavioral Ethics will be discussed as a subtheme of Teacher Ethics. He also expressed his concern on the difficulty in measuring the transformation of an individual creating a consciousness and the impact of faculty on the institution. Mr Jugnu Uberai, President of Alumni wished to know whether the faculty besides regular job gets any crowning points for extra achievements. Prof. Chandrasekaran, Personnel Officer replied it's being taken care of in the staff appraisal.
2. Dr. Ruben, Coordinator for HED reflected on Holistic Education Evaluation. He informed that the committee for HED decided to go with the existing online evaluation model improving the quality of the questions on scrutiny before examination. The Vice Chancellor inquired about the HED evaluation model followed at BGR campus. Ms. Gaana, informed that at BGR they follow a different type of evaluation involving senior students. Dr. Ruben expressed the inability of following that model for 8000 students in the main campus.
3. Prof. Joy Paulose informed the members that Annual Quality Assurance Report-1 (AQAR) of CHRIST University was submitted to NAAC on 30th December 2018.

Mr. Jugnu Uberoi requested that participatory interaction by all the members should be entered in the minutes. The minutes of the meeting of the IQAC held on 07 December 2018 were approved by the Council.



2. To consider the proposal for Faculty Development Programme – I (2019)

Prof. Joy Paulose, Director of IQAC proposed Teacher Ethics: Revisiting our Conscience as the theme for faculty Development programme –I (2019) and the theme was approved.

3. To take note of the programmes conducted by CEDBEC

Dr. Kennedy Andrew Thomas, Director of CEDBEC presented the report on the programmes conducted by CEDBEC between November 2018 and March 2019. He informed the members the different themes discussed by various resource persons to two institutions during this period. He also informed that CEDBEC is planning to conduct two major seminars in the next semester.

4. To consider the schedule of the Academic Audit for the year 2018-19.

Dr. Somu, Professor & Associate Dean of Law, briefed on the activities carried out towards the academic audit 2018-19. He informed about the training programmes conducted for the auditors and HoDs on the audit instrument. He also presented the schedule for pre-audit preparation and Academic Audit of all the departments. He said the final report of the academic audit will be submitted to the Vice Chancellor on 25th April 2019. Dr. Somu asked the Vice Chancellor whether separate audit should be conducted on the Centres and Offices. Registrar insisted the need for an audit on the Centre with a different audit instrument. The Vice Chancellor and Pro Vice Chancellor showed their concern on the audit of the centres and suggested that the centres will be more effective if connected to respective departments. The suggestion was left for a detailed post-discussion.

5. To take note of the report of Holistic Education and Development Cell (HED).

Dr. Ruben presented the Holistic Education Institutional Modules for personal skill, interpersonal skill and societal skills. Prof. Johny Joseph, Controller of Examinations indicated that most of the modules focus more towards the teachers. Registrar acknowledged and said teachers should imbibe the themes and become role models for students. Ms. Shipra, student nominee agreed and said students will definitely be inspired by the role model teachers. Dr. Amalanathan, HoD, Department of Management studies requested to explore the possibilities of revising the existing evaluation of HED in the main campus. Ms. Gaana informed that at BGR the HED topics are decided at the Deanery level and the assessment pattern and rubrics are left to the choice of the trainer. She also informed that role play, reflective writing and exhibitions are some methods of assessment. Mr. Vijayan, Employer Nominee, suggested Peer Training can help students' involvement in HED. Dr. Ruben accepted the suggestion for consideration and said teachers also will be a part of Peer Training. The Council approved and requested to practice these innovative assessment methods in some departments on a trial basis in the main campus.



6. To take note on the activities of Academic Staff College.

The Orientation and Induction programmes organized by the Academic Staff College between November 2018 and March 2019 was presented by Dr. Louis George, Associate Director of Academic Staff College. Dr. Somu, Professor & Associate Dean of Law, requested Dr. Louis to improve and elaborate the feedback assessment on Resource Persons.

7. To consider the new UGC regulation of two publications per faculty and 1:20 Teacher Student Ratio

Prof. Joy Paulose brought to the notice of the council the new UGC regulations on Deemed to be Universities, particularly two publications per faculty and 1:20 Teacher Student Ratio. Registrar recommended the inclusion of these points in CHRIST University. The Vice Chancellor accepted in the context of quality enhancement in Research and effective Teaching – Learning process.

8. Any other matter with the permission of the chair.

Prof Joy Paulose, presented the Reconstitution of IQAC (2019-21) and the same was approved.

Prof. Joy Paulose presented the modifications requested in the IQAC regulations of Christ University.

1. Internal Quality Assurance Cell (IQAC) will be the nomenclature for IQAC at Christ University replacing IQAC Council.
2. The strength of Internal Quality Assurance Cell is modified from 15 to 20 members.
3. Vice Chancellor is the Chairperson of IQAC.
4. Up to eight members of teaching faculty representing all levels (Professor, Associate Professor & Assistant Professor) will be present in IQAC composition.
5. One of the senior teachers will function as the Director and another one as Associate Director of IQAC.

The above modifications were approved.

On behalf of IQAC, Prof. Joy Paulose presented two recommendations to the Management.

1. Scholarship for Ph.D Scholars
2. Reduction of Fee structure for Ph.D and M.Phil Scholars.

The Vice Chancellor acknowledged both recommendations and assured he will present the same for approval in the Board of Management. Mr.Jugnu Uberoi, President of Alumni Association and Ms.Shipra, student nominee thanked the Vice Chancellor for his concern on students.



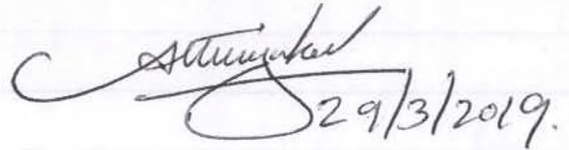
It has been decided to conduct the next IQAC Council Meeting during the month of June 2019.

Prof. Joy Paulose, thanked the members especially Ms.Shipra, the outgoing student nominee for their effective interaction. With no other matter, the Chairperson adjourned the meeting thanking the Director of IQAC, the members and invitees for their participation in the meeting.



Director

**Internal Quality Assurance Cell
CHRIST (Deemed to be University)
Bengaluru - 560 029, Karnataka, India**



Vice Chancellor

**CHRIST (Deemed to be University)
Bengaluru - 560 029**

CHRIST (DEEMED TO BE UNIVERSITY), BANGALORE
MEETING OF THE INTERNAL QUALITY ASSURANCE CELL (IQAC)

22 March 2019

ACTION TAKEN REPORT

S.No	Proposal/Suggestion	Action taken
1	On behalf of IQAC, Prof. Joy Paulose presented two recommendations to the Management. 1. Scholarship for Ph.D Scholars 2. Reduction of Fee structure for Ph.D and M.Phil Scholars.	The Vice Chancellor acknowledged both recommendations and assured he will present the same for approval in the Board of Management. Prof. Joy Paulose, thanked the CHRIST Management on 28 June 2019, for accepting the IQAC suggestions on Scholarships and Fee reduction for Ph.D scholars.
2	Registrar insisted the need for an audit on the Centres with a different audit instrument. The Vice Chancellor and Pro-Vice Chancellor showed their concern on the audit of the Centres and suggested that the audit will be more effective if the Centres are connected to respective departments.	The suggestion was left for a detailed post-discussion
3	Dr. Somu, Professor & Associate Dean of Law, briefed on the activities carried out towards the Academic Audit 2018-19. He said the final report of the academic audit will be presented to the Vice Chancellor.	Prof. Joy Paulose, Director, IQAC presented the Academic Audit Report 2018-19 for the 29 departments of CHRIST University on 28 June 2019.



Director
Internal Quality Assurance Cell
CHRIST (Deemed to be University)
Bengaluru - 560 029, Karnataka, India