

**Minutes of the Internal Quality Assurance Cell (IQAC) Council Meeting held on 11 April 2018 at 3 PM at the Board Room, Central Block, CHRIST (Deemed to be University), Bangalore.**

**In the Chair:** Dr Fr Thomas C Mathew, Vice Chancellor

**Members Present**

Members as per the attendance list were present.

**Leave of Absence**

Leave of absence was received from the absentee members

The meeting began with a silent prayer. The Chairperson welcomed the members and the invitees. Having confirmed the quorum he started the meeting. Prof. Joy Paulose, Director, IQAC presented the agenda of the meeting.

**Matters on the Agenda**

**1. To consider and approve the minutes of the meeting held on 17 January 2018 and to consider matters arising thereon.**

The minutes of the meeting of the IQAC held on 17 January 2018 as circulated with the Notice as Annexure A (Page 3-4) was duly reviewed and approved by the Council. As there were no matters arising out of the minutes, the same was approved by the Council.

**2. To consider and approve the proposal for Faculty Development Programme-I (FDP-I).**

The Director of CEDBEC told the Council that the upcoming Faculty Development Programme-I will be held from May 14-17, 2018. The theme was chosen as "Towards Sustainable Research Funding and Grants". The sub-themes for this were also presented. The idea was to learn how to build a grant seeking culture in the University.

The Council asked the FDP-I Committee to reconsider the theme. The Vice chancellor shared the need to build a culture of 'Adhocracy', where we encourage creativity rather than strong hierarchy. The FDP Committee consisting of the IQAC Director, CEDBEC Director, the Strategic Plan Director and the Registrar were asked to find a new theme or rework on the existing theme, to make it more creative and connect it to the Strategic Plan and the Organizational Culture, considering the Jubilee year.

**3. To take note of the Programmes conducted by CEDBEC**

The Council took note of the programmes conducted by CEDBEC following the previous IQAC Council meeting as well as the upcoming programmes, which was presented by the Director, CEDBEC. The Director sought the support of the University in conducting seminars for schools and colleges as CHRIST is looked upon as experts in leadership and training. The Vice Chancellor suggested that change is always from within and so we shouldn't focus too much on



changing other institutions from the outside. However, he encouraged CEDBEC to join hands with the Registrar and Dr John Joseph Kennedy in developing a policy for the University for conducting such programmes at different levels using our facilities, personnel and resources.

**4. To take note on the progress of Strategic plan 2015-18.**

Dr Somu CS, the Director of the Strategic Planning Cell, shared the major findings after reviewing the Strategic Pan of 2015-18 and the Council took note of the same. He was appreciated by the Council for sharing the negatives openly, alongside the positives. He was asked to present the same progress report during the FDP Meeting on May 14, 2018.

**5. To take note of the report of the Academic Audit for the year 2017-2018.**

The report of the Academic Audit for the year 2017-18 was presented before the Council. It was noted that the Auditors need more training and briefing before the next exercise, as more standardization of the process is required.

**6. To take note of the report of Holistic Education and Development Cell (HED).**

The activities held from January 2018 to April 2018 by the HED were presented at the meeting. The Director of the Cell was appreciated for his efforts. The Chairperson spelled out that Holistic Education and Development is now a part of CHRIST history and needs to continue into the future as it brings life and harmony to the institution. He also urged the Cell to look at people specialized in this area to teach the specific subjects.

**7. To consider and approve the proposal for Quality Improvement Programme (QIP).**

The Council was informed that the Board of Studies meeting of Academic Staff College (ASC) was held on 5 March 2018. The meeting reviewed the activities of ASC. The modalities and theme for the QIPs (May 2018) were discussed. The QIPs of the departments are scheduled between 17 May 2018 to 26 May 2018. All departments have nominated coordinators. The schedule and budget reparations/approvals are still in process. The Council considered this and approved the proposal.

**8. To elicit suggestions from the members regarding the presentation on IQAC in the Board of Management meeting.**

The Council was asked to provide any suggestions regarding the IQAC presentation at the Board of Management meeting to be held in the coming month. A few suggestions pointed out by the IQAC Director were presented which were approved by the Council.

**9. Any other matter with the permission of the chair.**

With no other matter on the agenda, the Chairperson adjourned the meeting thanking the Director of IQAC, the members and invitees for their presence in the meeting.





**CHRIST (DEEMED TO BE UNIVERSITY), BANGALORE**  
**MEETING OF THE INTERNAL QUALITY ASSURANCE CELL (IQAC)**

**11 April 2018**

**ACTION TAKEN REPORT**

S.No	Proposal/Suggestion	Action taken
1	The FDP Committee consisting of the IQAC Director, CEDBEC Director, the Strategic Plan Director and the Registrar were asked to find a new theme or rework on the existing theme, to make it more creative and connect it to the Strategic Plan and the Organizational Culture.	The Director of CEDBEC presented the report on Faculty Development Programme -I held from May 14 – 17, 2018 to the council. Based on the proposed new theme <b>Towards Sustainable Research Funding and Grants</b> all the departments have conducted the FDP to build a grant seeking culture in the University.
2	The Vice Chancellor suggested CEDBEC to join hands with the Registrar and Dr John Joseph Kennedy to develop a policy for the University and conduct programmes at different levels using our facilities, personnel and resources.	On 25 <sup>th</sup> July 2018, Dr. Kennedy, The Director CEDBEC presented the various seminars and programmes conducted for schools and colleges during May – June 2018. The feedback received from the different schools and colleges were discussed and the Vice-Chancellor appreciated the efforts and initiatives.



Director

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