

Minutes of the Twelfth meeting of the Internal Quality Assurance Cell (IQAC) Council held on Wednesday, 27 September 2017 at 3 p.m in the Board Room, Central Block, Christ University

In Chair: Dr Fr Thomas C Mathew, Vice Chancellor

Members Present

Members as per the attendance list were present.

Leave of Absence

Leave of absence was received from the absentee members

The meeting began with a silent prayer. The Chairperson welcomed the members and the invitees. Having confirmed the quorum he started the meeting.

Matters on the Agenda

- 1. To consider and approve the minutes of the meeting held on 13 May 2017 and to consider matters arising thereon.**

The minutes of the meeting of the IQAC held on 13 May 2017 as circulated with the Notice as Annexure A (Page 3-4) was duly reviewed and approved by the Council.

- 2. To consider and approve the proposal for Faculty Development Programme –II (FDP II)**

The Theme of FDP “Re-Assessing strategic Direction: Initiating strategic initiatives for 2018-23” was discussed in length. Dr.Kennedy Andrew Thomas, Director, CEDBEC presented the schedule of FDP-II for approval. It was discussed and decided to change the schedule of FDP-II according to the convenience of the department’s activities (if necessary).

He also provided the details of the programmes conducted by CEDBEC during May 2017-till date. He proposed to conduct a workshop on “Setting Technological Standards and Strategy for Higher Education” in the month of January 2018.The proposal was discussed and approved.

The process of upcoming QIP was presented to the Council and Chairperson emphasized on the significance of QIP programme and also he enquired the feedback of QIP which was held in the month of May 2017. It was decided to conduct QIP as 3 days programme in odd and even semester before the end semester examination. The students would be given three days study leave and those three days the QIP could be conducted. The Chairperson suggested not to conduct QIP during holidays.

Prof Joy Paulose, Director, IQAC suggested to prepare QIP schedule well in advance to adjust with all other schedule.

The Chairperson suggested to conduct induction and orientation programme in the month of June and November.

3. To consider and approve the report of Holistic Education Development cell (HED)

Mr Muthu Ruben V, Coordinator, HED presented the HED process conducted for the odd semester. He proposed and discussed the schedule of HED for the even semester and mentioned that Question bank, Materials will be reviewed in January 2018. The Chairperson enquired about the feedback of the HED programme. The Council observed noticeable improvement in the interest of the students and faculty as well in Holistic Education. Prof Joy Paulose, Director, IQAC suggested to identify the best faculties in each deanery as HED trainers.

4. To take note on the progress of strategic plan.

Prof Somu CS, Associate Dean, School of Law presented the progress of strategic plan 2018-23. He mentioned that strategic plan 2018-23 divided into part 1 and part 2. He also informed that the template of part 1, part 2 has already been circulated to all the departments with timeline. The council discussed and confirmed that the strategic plan will be discussed during FDP-II.

The Chairperson suggested to finalize the strategic plan after FDP-II and he also expects to release strategic plan book in December 2017.

5. To consider the proposal for external auditing of selected departments.

Prof Joy Paulose, Director, IQAC presented the process of external auditing for selected departments. He also proposed and discussed about the external agency called TUV Rheinland. The Chairperson suggested to share the auditing template of the external agency to all the departments for clarifications.

6. To consider and recommend introduction of research inclusive curriculum in all the post-graduate courses.

The IQAC Director presented the proposal of research inclusive curriculum for all the post-graduate courses. He also suggested to the council that to convert dissertation to journal publications for improving the quality of research. He mentioned that 60% of the students from computer science department got placed because of their research publications. The Chairperson congratulated the department of computer science and commerce for the student research publications.

7. To consider grant of SCL for newly appointed faculty members during their probation period.

The IQAC Director presented the proposal to grant SCL for newly appointed faculty members with PhD during their probation period. Prof Chandrasekaran KA, Personnel Officer suggested to permit SCL for newly appointed faculty members with/without

PhD. The Chairperson suggested to discuss and decide the matter with Register and Personal Officer.

8. Any other matter with the permission of the Chair.

The Chairperson emphasized the council members to prepare for the upcoming UGC inspection during 14th, 15 and 16th December 2017. He also pointed that the evaluations are mainly based on research publications, research fund etc.,

The Chairperson adjourned the meeting thanking the Director of IQAC, the members and invitees for their presence in the meeting



CHRIST (DEEMED TO BE UNIVERSITY), BANGALORE
MEETING OF THE INTERNAL QUALITY ASSURANCE CELL (IQAC)

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ACTION TAKEN REPORT

S.No	Proposal/Suggestion	Action taken
1	The Chairperson suggested to finalize the Strategic Plan after FDP-II and to release strategic plan book in December 2017.	Prof. Joy Paulose, Director, IQAC presented the progress of strategic plan on 17.01.2018. He informed that the part-1 strategic plan report 2018-23 has been submitted by all the departments and part-2 has been submitted by 24 departments.
2	Prof. Joy Paulose proposed External Auditing for selected departments. The Chairperson suggested to share the auditing template of the external agency to all the departments for clarifications.	The External Audit was conducted for the Computer Science department on the 4 and 5 of December 2017 and was based on seven NAAC criteria.
3	The IQAC Director presented the proposal to grant SCL for newly appointed faculty members with PhD during their probation period. The Chairperson suggested to discuss and decide the matter with Register and Personal Officer.	The committee constituted by the Vice Chancellor, met at the office of the personnel officer at 11 AM on 4 January 2018 and discussed the proposal to grant Special Casual Leave (SCL) for the newly appointed faculty members. After due deliberations, the committee recommended to grant SCL for all the newly appointed faculty members from the academic year 2018-19.



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