

Minutes of the Tenth meeting of the Internal Quality Assurance Cell (IQAC) Council held on Wednesday, 22 March 2017 at 3 p.m in the Board Room, Central Block, Christ University

In Chair: Dr Fr Thomas C Mathew, Vice Chancellor

Members Present

Members as per the attendance list were present.

Leave of Absence

NIL

The meeting began with a silent prayer. The Chairperson welcomed Prof Joy Paulose, the new Director of IQAC appointed w.e.f 1st March 2017. He thanked Dr Kennedy Andrew Thomas and Dr P Krishnaswami for their contribution with IQAC for over decade. The Director of the IQAC Prof Joy Paulose welcomed the members and the invitees. Having confirmed the quorum he invited the Chair to conduct the meeting.

Matters on the Agenda

1. **To consider and approve the minutes of the meeting held on 11 January 2017 and to consider matters arising thereon.**

The minutes of the meeting of the IQAC held on 11 January 2017 as circulated with the Notice as Annexure A (Page 3-4) was duly reviewed and approved by the Council.

2. **To consider and approve the proposal for Faculty Development Programme –I (FDP I)**

The Theme of FDP “Co-creating Capability for Standards, Sustenance in Research and Innovations” was discussed in length. Pursuant to the discussion on the presentation, it was decided to standardize and simplify the FDP theme. A Committee consisting of Prof Joy Paulose, Director, IQAC, Dr Kennedy Andrew Thomas, Director, CEDBEC, Dr Somu C S, Associate Dean, School of Law & Dr Anil Joseph Pinto, Registrar was formed to make a plan for FDP-I. It was suggested to derive FDP themes from Audit and Strategic plan implementation reports to improve the efficiency of FDP. The Committee will also consider and recommend to simplify the points at Institutional level.

3. **To take note on the report of Holistic Education Development**

The Council took a note of Report presented by Dr Tony Sam George Chairperson of the Holistic Education Development program Review Committee constituted on 13th March 2017 with Mr Muthu Ruben V, Coordinator, HED, Padmakumar M M, HOD, Media Studies, Dr Theresa Nithila Vincent, HOD, Commerce and Prof Joy Paulose, Director, IQAC as members. The Council observed noticeable improvement in the interest of the students and faculty as well in Holistic Education. The Cell also suggested to frame the measurable parameters to assess the quality of HED

Programme. The Chairperson suggested to identify the specific faculty in each department as HED trainers instead of making all faculty as trainers. He also suggested the committee members to find the idea for improving the quality of HED.

Dr Kennedy Andrew Thomas, Director, CEDBEC provided the detail of Workshops and Seminar organized in the month of March 2017. He also proposed to conduct various Workshops, Seminar and National Conference in the academic year 2017-18. These proposals were discussed and approved.

4. To consider and approve the Academic Audit for the year 2016-2017.

Dr Somu C S, Associate Dean, School of Law presented the Audit process planned for April 2017. He informed that the audit manual will be the same as last year with some changes in the process. The Audit will take place between 1-10 April and report to be submitted to the Vice Chancellor by April 15th 2017. The forum advised the Cell to further simplify the audit procedure to enable the audit panel members to totally identify with the process. Mr M S Vijayan, Industrialist and Mr Jugnu Uberoi President, Alumni Association Suggested to have external audit to assess the quality of Academic Process. They also suggested to start this external audit with the few bigger departments. It was also pointed out that Academic and Administration Audit (AAA) was mandatory as per UGC guidelines.

5. To take note of the progress of Strategic Plan 2015-18

The progress with the Strategic Plan 2015-18 which is in its second year of implementation was presented by the Coordinator of the Office of Strategic Planning Cell. Dr Somu C S, observed that the progress of implementation is not very encouraging particularly in the matter of Publications to be achieved. He mentioned that most of the Strategic Plan goals are very simple and needed change. The Chairperson emphasized on the efforts to avoid gaps between the Strategic Plan and its implementation.

6. To consider and approve the proposal for Quality Improvement Programme (QIP)

The IQAC Director presented the proposal and schedule for the QIP to be held in the month of May 2017. The Registrar suggested to link QIP with Audit and Strategic Plan for improving effectiveness.

7. Any other matter with the permission of the Chair

With no other matter on the agenda, the Chairperson adjourned the meeting thanking the Director and Secretary of IQAC, the members and invitees for their presence in the meeting




CHRIST (DEEMED TO BE UNIVERSITY), BANGALORE
MEETING OF THE INTERNAL QUALITY ASSURANCE CELL (IQAC)

22 March 2017

ACTION TAKEN REPORT

S.No	Proposal/Suggestion	Action taken
1	In the IQAC Council Meeting held on 11 th January 2017, the Council suggested the revision of the goals in the Strategic Plan 2015-18.	Dr. Somu C S, Coordinator of the Office of Strategic Planning Cell presented the changes made and progress of Strategic Plan 2015-18.
2	In the IQAC Council Meeting held on 11 th January 2017, the Council requested Prof. Subramanian to conduct a workshop for IQAC support centers to enable them to format the reporting of their activities.	Prof. Subramanian, (Consultant) conducted the workshop on 18 January 2017.



Director

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